
REGISTER OF INTERESTS, GIFTS AND HOSPITALITY FOR OFFICERS – TO AMEND FINANCIAL PROCEDURE RULES TO REFLECT CURRENT PRACTICE

To: Council – 24 April 2014

By: Democratic Services & Scrutiny Manager

Classification: Unrestricted

Ward: N/A

Summary: To approve an amendment to the Financial Procedure Rules to reflect current practice in relation to the maintenance of a register of interests, gifts and hospitality for officers

For Decision

1.0 Current situation

- 1.1 It is the current practice for the Monitoring Officer to maintain the register of interests, gifts and hospitality for officers.
- 1.2 Consequently, the responsibilities, as set out at Clause 5.0 relating to, “Preventing Fraud and Corruption” [*Appendix C to the Financial Procedure Rules: Financial Procedure Note: Risk Management and Control of Resources*] require to be updated to reflect this practice.

2.0 Recommendation of Standards Committee

- 2.1 At its meeting on 1 April 2014, Standards Committee AGREED TO RECOMMEND to Council that the suggested amendment as shown at Annex 1 to this report be approved.

3.0 Corporate Implications

3.1 Financial and VAT

- 3.1.1 None arising

3.2 Legal

- 3.2.1 The constitution of the Council should be kept up to date to reflect current practices. This avoids confusion.

3.3 Corporate

- 3.3.1 None directly arising

3.4 Equity and Equalities

- 3.4.1 None arising

4.0 Recommendation

- 4.1 THAT, following the recommendation of Standards Committee, the amendment as shown at Annex 1 to the report be approved by Council.

5.0 Decision Making Process

- 5.1 This is a decision for Council to take.

Contact Officer:	Glenn Back, Democratic Services & Scrutiny Manager, ext 7187
Reporting to:	Harvey Patterson, Corporate & Regulatory Services Manager and Monitoring Officer, ext 7005

Annex List

Annex 1	Extract of Financial Procedure Rules Annexe C: "Preventing Fraud and Corruption"
---------	--

Background Papers

Title	Details of where to access copy
<i>None</i>	

Corporate Consultation Undertaken

Finance	<i>n/a</i>
Legal	<i>n/a</i>